



Building A Bridge To A Brighter Africa

PAFA Project to improve the Accountancy profession

REQUEST FOR EXPRESSIONS OF INTEREST (REOI) FOR INDIVIDUAL CONSULTANT (S) TO PROVIDE CONSULTANCY SERVICES

1. Background

The Pan African Federation of Accountants – PAFA was launched in May 2011. Its main objective is to accelerate the development of the accountancy profession in Africa and strengthen the voice of the accountancy profession within Africa and worldwide. It is a non-profit organisation currently composed of 43 professional accountancy organizations from 37 countries. PAFA believes that good governance, accountability, good financial management and transparency are principal pillars in the acceleration of economic development and reduction of poverty. PAFAs visions are to work in the public interest by leading and developing the accountancy profession in Africa and delivering value to its members. For more information about PAFA, please visit www.pafa.org.za.

PAFA has received funding from African Development Bank (Acting as an Administrator for the South-South Cooperation Trust Fund) and intends to apply part of the agreed amount to procure services of individual consultants.

2. Overall aim and Purpose:

- 2.1 To assist Professional Accountancy Organisations develop their strategic plans and develop continuous professional development (CPD) policies. Selected PAOs from Lusophone, Francophone and Anglophone.
- 2.2 Accountancy Law guidelines with principles that a country should consider when developing professional accountancy laws.
- 2.3 PAO development status report to determine maturity level of PAOs and prepare and deliver a consolidated report with proposals of thematic reforms that should be implemented by PAOs in each maturity level.
- 2.4 Audit Quality Assurance methodology, Manual and Training materials.
- 2.5 The translation of documents from English into Portuguese and French

3. Individual Consultants Required

The following Individual Consultants are required to offer services as follows:

- Consultancy Services to Develop Strategy Plans for Professional Accounting Organizations (PAOs) in Mozambique and Guinea Bissau.
- Consultancy Services to Develop Strategy Plans for Professional Accounting Organizations (PAOs) in DR Congo and Burkina Faso.
- Consultancy Services to Develop Strategy Plans for Professional Accounting Organizations (PAOs) in Malawi and Sierra Leones
- Consultancy services to develop Model Accountancy Profession Laws

- Consultancy services to translate documents into Portuguese.
- Consultancy services to translate documents into French
- Consultancy to develop PAO development status report to assist twinning arrangements for POAs.

4. Qualification and experience

The qualifications and experience required of each individual Consultant are:

- The Consultant shall have a Master's Degree in a relevant field,
- The Consultant must have at least seven (7) years of working experience in the specific area of expertise.
- The Consultant must be conversant with and have knowledge and experience on the International Federation of Accountants – IFAC, Statements of Membership Obligations.
- The Consultant must have proven knowledge of operations of Professional Accountancy Organisations.
- Excellent command of Portuguese, French and English both spoken and written as is relevant.

5. Reporting Arrangements

The Consultant will report to the Chief Executive of PAFA.

Expressions of Interest from interested consultants, including the following, must be delivered to the address below or emailed no later than 17:00 Hrs. South African Time Friday **02 October, 2015**:

- CV detailing qualifications and experience with attached photocopies of relevant certificates/credentials.
- Brief description of similar assignments undertaken including scope of the assignment, location(s), cost, name and contact details of the client.
- Three professional references (include email and daytime phone numbers).

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's "Rules and Procedures for the use of Consultants" May 2008 Edition, Revised July 2012, which is available on the Bank's website at <http://www.afdb.org>

Attention: MR VICKSON NCUBE

Chief Executive Officer (CEO)

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South Africa (To be received no later than 02 October 2015**)**